JOB ANNOUNCEMENT
Network Administrator

The Legislative Research Commission is currently accepting applications for the position listed above. Examples of the job duties, the preferred qualifications, required and desired attributes are listed below.

Typical Duties Include:
- Installs, tests and manages networking devices including PC's, hubs, servers, switches, routers, Storage Area Network, and other related equipment;
- Provides technical support for systems design, implementation and troubleshooting;
- Maintains network documentation and configuration information;
- Creates, deletes, modifies and maintains Active Directory accounts and structure;
- Installs and troubleshoots security patches and security software;
- Provides research, recommendations, design and testing for new technologies;
- Assists in the development and maintenance of network backup and disaster recovery plans; and,
- Analyzes and recommends the purchase of server software and hardware.

Preferred Qualifications: As a minimum educational requirement, candidates should possess a bachelor's degree in computer science or a related field supplemented by two (2) years of professional experience in network administration, or the equivalent professional experience.

Required Attributes: Successful candidate must have a positive attitude and be public service oriented with the ability to maintain a good rapport with all government agencies, legislators, LRC staff, and the general public. A willingness to work nights, weekends and holidays is also required.

Desired Attributes: Current certifications including Microsoft Certified Network Engineer (MCSE) and/or CompTIA certifications are desirable.

Applicants possessing these qualifications should submit a resume to:

Legislative Research Commission
Attn: Joy Kiser
700 Capitol Avenue, Room 300
Frankfort, KY. 40601

Applications must be received by the close of business, November 6, 2015.